

Bristol Tennessee City Schools

Monitoring: Review: Annually, in August	Descriptor Term: School Calendar	Descriptor Code: 1.800	Issued Date: 01/15/18
		Rescinds: 1.107	Issued: 04/18/16

1 No later than March 1st the board will adopt, upon the recommendation of the director of schools, an
2 official school calendar for the following school year. At the discretion of the board, calendars may be
3 adopted for two years. The calendar will identify holidays, vacation days, summer sessions and other
4 extensions of the school year. The calendar may be revised by the board, upon recommendation of the
5 director of schools, due to inclement weather or other factors.

6 The regular school year shall be 200 days¹ and scheduled as follows:

- 7 • A minimum of 180 student attendance days;
- 8 • A minimum of five (5) days in-service education for all certificated personnel;
- 9 • One (1) days for parent-teacher conferences;
- 10 • Ten (10) days paid vacation for all certified personnel; and
- 11 • Four (4) discretionary days.

12 The calendar shall be distributed to the school staff at the opening of the school term.

13 **STUDENT ATTENDANCE DAYS**

14 When schools are closed due to emergencies or unforeseen circumstances such as epidemics or
15 inclement weather, the time lost shall be made up to the required minimum unless otherwise approved
16 by the State Department of Education.

17 **IN-SERVICE EDUCATION**

18 Each day of in-service education included in the school calendar shall be equivalent to not less than six
19 (6) hours of planned activities.²

20 **DISCRETIONARY DAYS**

21 Four (4) discretionary days shall be included in the calendar and may be designated by the board as
22 student attendance days, in-service days or administrative days, which may be used by administrators,
23 faculty and staff for preparation for commencement of classes, record keeping, grading examinations,
24 parent-teacher conferences and other classroom functions.¹

Legal References

1. TCA 49-6-3004(a)(1)-(6)
2. State Board of Education Guidelines for Planning Approvable In-Service Education Activities

Cross References

Compensation Guides and Contracts 5.110
In-Service & Staff Development Opportunities 5.113
Attendance 6.200